

SCOTLAND BOARD OF EDUCATION
Bylaws of the Board

Suggested Order of Business

The following is a suggested order of business at all meetings, which shall be conducted under Robert's Rules of Order:

1. Call to Order
2. Pledge to Flag
3. Celebrations
4. Written Communications
5. Communication with the Audience
6. Additions to Agenda
7. Approval of Minutes
8. Approval of Financial Statement
9. Superintendant Report
10. Principal Report
11. PTO Report
12. Old Business
13. New Business
14. Committee Reports
15. Communication with the Audience
16. Board Homework Assignments
17. Next Meeting Agenda Items
18. Adjournment

*If required or added to Agenda, as needed according to the requirements of FOIA.

Legal Reference: Connecticut General Statutes
 Freedom of Information Act