

SCOTLAND BOARD OF EDUCATION
Board Policy

Loan of School District Equipment

The Board may permit school district equipment to be used by staff and community members if the following conditions are met:

- All requests shall be in writing on the forms provided by the administration.
- The equipment will be used only for the purpose or function for which it was manufactured.
- The equipment will be used only by a competent and responsible person who is skilled in the operation of the equipment.
- The projected use of the equipment will not interfere with the operation of the schools.
- The use will not contribute to the personal gain of the borrower.
- Any consumable items will be replaced at the borrower's expense.
- Any equipment damaged or destroyed shall be repaired/replaced at the expense of the borrower.

In addition, the value of the equipment, the possibility of wear and tear or damage, the degree of danger of use, and the administrative burden to the district shall be taken into account when requests are considered. The decision of the building Principal shall be final on all such requests.